



Department of Benefits
and Family Support

Department of Disability
and Aging Services

Office of Early Care
and Education

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

**City and County of San Francisco
Human Services Agency Funding Opportunity
Request for Proposals (RFP) #959 for Nutrition Support for
Older Adults and Adults with Disabilities
Existing and New Program Models**

The San Francisco Human Services Agency (SF-HSA) and the Department of Disability and Aging Services (DAS) announces its intent to seek proposals from non-profit organizations interested in providing nutrition support for older adults and adults with disabilities. The nutrition support sought through this RFP include the following:

- 1. Congregate nutrition services for older adults and adults with disabilities at a traditional congregate meal site located in District 11.**
- 2. Congregate nutrition services for older adults at a restaurant site, also known as Choosing Healthy Appetizing Meal Plan Solutions for Seniors (CHAMPSS), located in District 11.**
- 3. Nutrition support program(s) for older adults and adults with disabilities provided by OR in collaboration with a faith based organization located in the City and County of San Francisco.**



London Breed
Mayor

Trent Rhorer
Executive Director

The total available funding for this RFP is estimated to be \$408,000 annually, which may increase or decrease depending on funding availability. The source of funding for these services is **federal and local funds**. Payment for all services provided in accordance with provisions under this grant shall be contingent upon the availability of funds. The City does not guarantee any minimum amount of funding for these services.

DAS has allocated the available funding based on the nutrition support available in the community, identified community need, and key priorities as described in the DAS Dignity Fund Service and Allocation Plan (DAS SAP) for the 2020 to 2023 funding cycle (Appendix L). SF-HSA and DAS will award multiple grants to one or more respondents to provide the nutrition support described in this solicitation.

Table One, below, provides the estimated annual funding for each of the nutrition support areas sought through this RFP.



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1. Congregate nutrition services for older adults and adults with disabilities at a traditional congregate meal site located in District 11.	\$125,000
2. Congregate nutrition services for older adults at a restaurant site, also known as Choosing Healthy Appetizing Meal Plan Solutions for Seniors (CHAMPSS), located in District 11.	\$133,000
3. Nutrition support program(s) for older adults and adults with disabilities provided by OR in collaboration with a faith based organization located in the City and County of San Francisco.	\$150,000
Total	\$408,000

If a respondent is bidding on more than one type of nutrition support program described in Table One, a SEPARATE proposal is required for each. Proposals will only compete against other proposals applying for the same type of nutrition support programs. Actual funding amounts may vary depending on the number and scoring of proposals received and the identified community need.

Nutrition Compliance and Quality Assurance (NCQA) is programmatically required for congregate nutrition services (Nos. 1 and 2 in Table One). The components of NCQA required for a nutrition support program provided by OR in collaboration with a faith based organization located in the City and County of San Francisco (No. 3 in Table One) will be dependent on the program model(s) and design(s) proposed. Respondent should address NCQA components in each proposal submitted to the extent required and include NCQA components in corresponding budgets.

Term Begins: February 1, 2022

RFP Issue Date: December 2, 2021

Pre-Proposal Conference: December 13, 2021 10:00am

Join Zoom Meeting
<https://sfhsa.zoom.us/j/89342942864?pwd=RUI0WUMyQ1BuWHQ4SnQwNTdKTnNyZz09>
 Meeting ID: 893 4294 2864



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833 548 0276 US Toll-free
833 548 0282 US Toll-free
877 853 5257 US Toll-free
888 475 4499 US Toll-free
Meeting ID: 893 4294 2864
Passcode: 868714

Internet Distribution: The RFP packet and subsequent updates may be downloaded from the City's website on or after the issue date. Go to: Please go to:

<https://sfcitypartner.sfgov.org/pages/Events-BS3/event-search.aspx> and type the RFP 959 in the "Event Name" and select "See Attachments" in the Bid Package.

Response Due Date: January 6, 2021 at 5:00 PM

For further information, Ella Lee at
Ella.Lee@sfgov.org

We encourage all interested organizations to apply. If you know of other agencies that might be interested in this opportunity, feel free to forward this announcement. Also, we encourage you to see what other opportunities are available through the city's online system.
<https://sfcitypartner.sfgov.org/pages/Events-BS3/event-search.aspx>