



## **Peer Resources Educator Pathway Coordinator at June Jordan School for Equity**

**Full-time position (1.0 FTE)**

**Salary: \$45,000-\$55,000 with benefits**

**San Francisco Peer Resources,**

**Projected Start Date: July 2019**

### **Peer Resources Mission**

Peer Resources' goal is to empower youth as agents of change and to transform schools into youth empowerment institutions. Peer Resources creates change in our schools and communities through the leadership of young people engaging, training, and advocating for each other. Our program areas include the Peer Leaders Program and the Educator Pathway Program. The Peer Leaders Program encompasses Peer Resources' Middle School, High School, and Youth Council programs and activates 750 youth annually as leaders for our community now.

### **JJSE Mission**

June Jordan School for Equity stands for community, social justice and independent thinkers. We live with respect, integrity, courage and humility. We stand against oppression, both internal and external, and see ourselves as part of the past, present, and future movements for social justice in our communities and in our world. We develop ourselves as intellectuals with the skills we need to succeed.

### **Peer Resources' Educator Pathway Program**

The Educator Pathway Program coalesces programs that support youth with skill-development and opportunities to be the educator leaders for the community, providing brighter futures for youth and a next-generation impact. This includes: Peer Resources' High School Educator Pathway Program at three southeastern San Francisco high schools, training 150 high school students as future educators with work-based learning, academic credits, and SFUSD's only University of San Francisco dual-enrollment college credit course; the Alumni Intern Program, serving transitional age youth and alumni of Peer Resources and SFUSD, training them as educators at sites through paid work; and as the lead agency for the [San Francisco Educator Pathway Coalition](#), building a school-to-liberation pipeline, and preparing and supporting homegrown teachers to lead our schools.

### **Specific Duties include:**

#### **Program Coordination and Staff Supervision (80%)**

In year two of the grant, this means implementing and redesigning the program plan with the supervision of the Director of Programs and in partnership with site leaders at JJSE.

This includes: supporting the 11th and 12th grade Educator Pathway with work-based learning opportunities, including internships and summer jobs in partnership; working with the leadership at JJSE to develop the 10th grade Career Awareness course and job coaching, developing placements in 9th grade JJSE classes for Educator Pathway leaders to co-lead classes for a month and provide leadership skills training to all 9th graders.

Supervising a Program Assistant (.5 FTE), 2 Mentors (.25 FTE) and 3 YPAR (Youth Participatory Action Research) Coaches (.25 FTE). This includes ongoing performance reviews, team meetings, and other administrative duties.



### **Development of High School Educator Pathway (10%)**

Record assets, challenges, and learning from JJSE Educator Pathway model; share out learning and develop plan to institute best practices.

### **Administration and Grant Reporting (10%)**

Collaborate on the annual Future Educators for Justice Conference led by Peer Resources for 200 youth from all SFUSD educator and teacher pathway sites.

Manage program evaluations in partnership with the Director of Programs. Monthly grant reporting to the Department of Children Youth and Families, including consistent data entry into the Contract Management System, cross-referenced with Peer Resources own database.

Organize and work within the budget for the program, including youth stipends, staff payroll, and supplies.

Attend Peer Resources staff trainings; ongoing Educator Pathway Program team meetings

The Educator Pathway Coordinator will work under the supervision of the Director of Programs of Peer Resources.

Other duties as assigned by the Director of Programs and the Executive Director

### **Required Qualifications**

4+ years of experience as a direct service provider in education or youth development work.

Prior experience training, serving, or supervising transitional age youth (TAY, ages 16-24).

Outstanding experience working with people of color from diverse, often low-income communities, particularly teenage and transitional age youth.

Clear understanding, analysis, and practice in social justice education and community work, including equity, institutional oppression, and transformative resistance.

Strong interpersonal, organizing, and communication skills; the ability to form strong rapport with youth and adults.

Ability to collaborate with partners and key stakeholders, including but not limited to: SFUSD and school-based administrators and staff; CBO partners, post-secondary institutions; and individual donors and grantors.

Reliable, responsible, with the proven ability to work independently and as a part of a team.

### **Desired Qualifications**

Bachelor's degree with experience in social justice youth development

Prior experience supervising staff, including providing opportunities for growth and holding staff accountable to outcomes for youth.

Prior experience in community empowerment and workforce development.

Deep knowledge of citywide resources for youth and of community resources at large.

Bilingual in Spanish, Tongan, and/or Samoan a plus

Prior experience working with teachers, schools, and youth development, specifically in San Francisco.

People of color, LGBTQ candidates, SFUSD and Peer Resources alumni are all strongly encouraged to apply. This is a salaried, exempt position. Benefits are included.

To apply, please submit a cover letter and a resume to [jobs@peerresources.org](mailto:jobs@peerresources.org) by April 26th, 2019. No calls, please.



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### Equal Employment Opportunity

Community Initiatives is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to age, race, color, religion, creed, sex, sexual orientation, gender identity or expression, national origin, marital status, disability or protected veteran status, or any other status or characteristic protected by federal, state, or local law.