



Dining Space Redesign Project Manager SFUSD's Future Dining Experience

Who We Are

SFUSD's Future Dining Experience is a fiscally sponsored project of Community Initiatives, focused on implementing a vision to comprehensively redesign the school food experience in San Francisco's public schools in a way that is self-sustaining in the long term, engages the school community, and meets the needs and desires of today's students. This work is accomplished in partnership with San Francisco Unified School District's Student Nutrition Services (SNS).

Student Nutrition Services is the largest public food service program in the City of San Francisco, serving over 6 million meals and snacks annually. Our mission is to nourish students every day with quality food that enables them to live healthy lives and thrive inside and outside the classroom, and to innovate and strengthen SFUSD's school food ecosystem. SFUSD recognizes the importance of nutritious school meals in supporting student learning, closing the achievement gap, and creating a more equitable food system.

Student Nutrition Services is committed to providing fresh, healthy, and delicious food and a school meal program that excites and engages all students to enable students to meet their fullest potential. We believe that access to appealing, healthy food is a critical way to reduce the health inequities and improve health outcomes within San Francisco, and are particularly targeting the district's most underserved populations to ensure they have access to three exciting and enjoyable meals a day.

What It Means to Work Here

When you join SFUSD's Future Dining Experience team you can expect to be part of an inclusive, innovative and equity-focused organization that approaches public education as a social justice movement, requiring broad collaboration across an array of strategic partners. Our work environment appeals to self-directed, flexible team players that have great interpersonal skills, learn quickly, and relish the opportunity to translate complex challenges and questions into opportunities for positive change.

Position Summary

The **Dining Space Redesign Project Manager** reports to the Manager of SFUSD's Future Dining Experience, and will lead space redesigns to create welcoming dining experiences that reflect each school's identity. With 23 redesigns complete, the Project Manager will be responsible for expanding this work districtwide. This is an engaging and creative role, working directly with schools to imagine and implement changes to their dining environment, including furniture, wall graphics, and interactive elements. These spaces will be community hubs where students can relax and enjoy their mealtimes.



The Project Manager will be the primary point of contact between Student Nutrition Services and other departments, school sites, and vendors. The right person will be able to achieve results across multiple, complex projects on budget and on time -- equally at ease facilitating community engagement conversations as creating detailed operational plans. We are looking for a self-starter that can collaborate across SNS as we develop the school meal community within SFUSD.

The ideal candidate is great with people, is confident engaging with people of all ages and backgrounds, has experience leading teams, and can spark passion for food and equity. We want someone who will bring curiosity, energy, and enthusiasm to the process, team, and community.

Key Projects will Include

- Develop timelines and project plans for dining space redesigns
- Manage simultaneous design projects, maintaining deadlines to ensure projects are on schedule and within scope and budget
- Coordination with vendors from concept and design through installation, including design architects, construction professionals, painters, and furniture distributors
- Manage site and project budgets, and report on project progress
- Communicate effectively with diverse audiences concerning timelines, objectives and goals related to the dining space redesign process
- Work with the Student Engagement Coordinator to design and lead workshops with students of all ages using the tools of Human Centered Design that engage and empower students as valuable partners in the school food programs
- Build relationships with school communities, and engage teachers, custodial, dining staff, parents, and school administration
- Create maintenance guides for schools to ensure spaces are timeless and maintained over the years
- Coordinate hazmat abatement construction activities with district hazmat consultants
- Evaluate, troubleshoot, and find new innovative design concepts that create inspiring spaces
- Identify, engage, and build relationships with internal and external partners to strengthen the outcomes of the work

The Strongest Candidates will Have

- Ability to schedule and budget capital projects; monitor and track project progress and expenditures and implement cost controls; and negotiate and resolve contract disputes
- Knowledge of technical aspects of architectural design and specifications; public capital project construction and procurement processes
- Ability to develop strong partnerships with schools, SFUSD departments, vendors and partner designers



- Excellent interpersonal skills, and highly effective oral and written communication skills including the ability to gather input and synthesize it into meaningful, relevant communications
- A passion for ensuring all SFUSD students have access to an engaging food program
- Ability to connect and inspire creativity with students from diverse backgrounds
- Proficiency with web-based scheduling and documentation tools (Google) and Microsoft Office programs (Excel, Word, PowerPoint)

Experience and Training

Minimum Qualifications

- Bachelor's degree from an accredited college or university with major coursework in a subject area closely related to this role
- OR 2 years of professional-level experience performing professional-level project management
- Must be proficient in Microsoft Word, Excel, and PowerPoint

Preferred Qualifications

- Experience in public school construction (K-12) is highly desirable
- Bilingual (Spanish or Cantonese preferred)

What We Offer

SFUSD's Future Dining Experience offers a competitive salary of \$75,000 - 89,000 annually plus benefits for a full time (40 hr) position. We offer a comprehensive benefits plan including, medical, dental, and vision plans, a 401K, disability, life insurance, and vacation time.

Community Initiatives is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to age, race, color, religion, creed, sex, sexual orientation, gender identity or expression, national origin, marital status, disability or protected veteran status, or any other status or characteristic protected by federal, state, or local law.

To Apply

If you are interested in applying to this position, please send a cover letter and resume via email to wobbekindk@sfusd.edu. The position will be open until filled.